

CALIFORNIA STATE CAPITOL MUSEUM VOLUNTEER ASSOCIATION

Board of Directors Meeting

August 6, 2014

The purpose and objectives of the CSCMVA are to promote the educational and interpretive activities of the California State Capitol Museum

The meeting was called to order at 1:08 p.m. in room 127 of the Capitol by President Alex King. Board members present: Alex, Bob Dennis, Chris Tyler, Marilyn Thompson, Randall Williams, Connie Clark, Julie Mallet

Board members absent: David Keck, Bob Dreyer

Others Present:, Rachel Martinez, , Mary Geach, , Judi Smith, Leslie Cooper, Marti Dennis, Matt Bellah, Sheri Routh, Patty Wood, Koren Benoit, Scotty Hodges, PJ Jones

Minutes: accepted as corrected. Remove Diane Rich's name as "present", add Connie Clark as co-chair of Admissions Day, Carolyn Darneille is on marketing committee, not Carolyn Martin.

President's report: nothing to report on staffing a new north information desk as the employee Alex will be coordinating with has been on vacation.

Appropriations Committee: Report attached. Approved as presented. We pay \$533/month in rent to the bookstore; Bob Dennis has requested a rental statement from DDSO as this is tax deductible and has never been documented. Bob again suggested that we use some of our "profit" in support of the museum rooms and our living history events.

Bookstore: Mary Geach reported that net income for July was \$3,259.17, \$285 more than July 2013. Many titles are sold out but a large number are on order. Mary shared one of her newest purchases – a literary history of all California state parks.

State Parks Report:

Matt presented estimates for several projects in the museum rooms (attached). They include replacing window shades in 3 museum rooms, repairing the high desk chair in the Treasurer's Office, cleaning the curtains in the Governor's Office and either cleaning or replacing the doorway curtain between the Sect. of State's Office and the Archives Exhibit room. After discussion, particularly involving the last item, it was moved by Bob Dennis and seconded by Connie Clark to move forward with the project. An amount not to exceed \$4,700 was approved. It will be left to the discretion of Koren and Matt whether the S.of S. curtain will be cleaned or replaced.

Posters of PPIE: Matt has requested approval from Gary Kurtz at State Library for usage of images. Renato will do a small sample run to see how the posters look and how well they sell. We'd like to have them available in the bookstore before the end of tourist season.

ON-GOING BUSINESS:

- Volgistics: Randall reported that initial use of Volgistics since August 1st has gone well. There have been many favorable comments and usage has more than doubled in the last month. Rachel stated that most comments have been at either extreme – people either love it or hate it. Several volunteers will be assisting others by entering statistics for those who are computer-challenged. Rachel asked that an article be put in the Clarion reminding people that there are TWO steps involved: first is to **sign up** for a volunteer shift and second is to **record** the hours worked. It is not automatically recorded for you.
- Midyear Social Event: Chris Tyler is assisting Alex. There will be a no host bar. Directions for entering the correct (free) parking garage were given.
- Admission Day: Connie Clark and Sheri Routh will co chair. There will be a banjo band and possibly a National Guard color guard. Sign up to help in the volunteer office.
- Election Day: Sam Bhakta and PJ Jones will co-chair. Patty Wood is consultant. An email reminder will be sent out on 8/11 encouraging participation, especially from new members. The publicity chairmen should be made aware that there are funds for an ad in the Sac Bee.
-

At this point in the meeting business was temporarily suspended in order to present a Certificate of Appreciation to Ed Bertola. He is the CHP officer who has been in charge of the capitol/CHP permit office and has been very helpful and supportive of CSCMVA activities. He is leaving the capitol for another assignment.

- New member survey: Marylin reported that 10 out of 26 people responded. There were many positive comments, mostly from those in the last training class who are still active. Julie Mallett volunteered to call non-responders.
- Standing Rules revision: Bob Dennis has added information describing his duties, Alex has added a statement regarding the secretarial duties and also a statement regarding the expectation of ethical standards of behavior of all CSCMVA members, not just the board. He would like to add information on the dues structure in the next revision. Also, the procedure for granting lifetime membership has been deleted and is temporarily on hold. Randall moved and Julie seconded that the bylaws be accepted as revised. Motion passed.

New Business

- Koren reported that a new bronze statue of Ronald Reagan is being proposed for the basement rotunda. It will replace the current statue of the young boy. The benches will

remain. The purpose is to recognize the only California governor who went on to become president.

- This area will now be called the “lower rotunda” instead of the “basement rotunda.” Please start using this designation immediately. It will gradually be used on printed material.
- Chris asked if the word “kids” could be removed from the blue and yellow capitol brochure. It is the best source of information for all ages. Koren will remove it from the next print run.
- Chris Tyler displayed three beautiful binders of laminated pictures of the Capitol which will now be available to show visitors in the museum rooms. She created these using many capitol photos collected by Mario. They are not for sale.
- Koren is working on some type of receptacle to be placed at the exits where visitors can leave unwanted brochures for re-use.
- Can U.S. and California flags be displayed in the main rotunda? Discussion followed with no decision.
- The treasurer should have a back-up in the event of absence or incapacitation. Since it is a board position perhaps a board member should step up. Volunteers?
- Koren will give a tour of the Capitol furnishings for volunteers on Oct. 30. It will last approximately 90 minutes.

There being no further business, the meeting adjourned at 2:45. The next meeting will be held on Wednesday, Sept. 3rd at the State Capitol.

Respectfully Submitted,
Marylin Thompson
Secretary